

Death Certificates and Obtaining Certified Copies

The Filing Process

This information is provided for you simply to make you aware of the process required to file a death certificate and to obtain the copies you requested from us.

- From the information you give us during the arrangement conference, we initiate the original death certificate. The physician will be contacted for his/her signature and for the cause of death. The physician has 3-5 business days to sign off on the death certificate
- After the physician completes the death certificate we send it to the medical examiner's office for approval.
- We cannot order death certificates until the medical examiner approves it.

Each county has their own set prices for the death certificate. Below you will find the current charges for death certificates in our area.

Marion County \$10.00, Lake County \$12.00, Sumter County \$12.00, Alachua County \$10.00, Levy County \$10.00, Gilchrist County \$10.00

In most cases we will have the death certificates within 15 business days. Holidays will delay this process. For out-of-town deaths, this process is handled by mail, and could take up to a month.

We have included a list of possible uses for the certified death certificate. Please note this is not an all-inclusive list. Some places require the cause of death be listed on the certificate; others require that this information not appear.

- **Social Security (Notified by Funeral Home ~ Death Certificate not required)**

Require the Cause of Death:

- Life Insurance (each policy)
- Pensions / Retirement Benefits
- Veterans Administration – Pension or Compensation
- Insured Loans and Credit Card Claims (Credit Life policies)
- Personal Family Record

Require without the Cause of Death:

- Trust
- Investments: Stocks, Bonds, 401K, and IRA
- Transfer of Automobile(s), Trailer(s), Boat(s), or Camper(s)
- Property Transfer
- Bank(s) or Credit Union(s)
- Income tax
- Probate Court / Attorney
- Cell Phone contract(s)
- Extra(s) as requested

Medical Examiner Fee charge of \$35.00 (except Alachua County) The Medical Examiner charges to review the death certificate looking for errors and accidental reasons of death and issues an approval permit for the cremation to take place.